

**SPECIALTY QUALIFICATION TRAINING RECORD (SQTR)**  
**Ground Team Leader**

NAME (Last, First, MI)	CAPID	DATE ISSUED
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**Prerequisites**

Item	Date Completed
Qualified Ground Team Member (level 3, 2, or 1)	
At least 18 years of age	

The above listed member has completed the required prerequisite training for the ground team leader specialty and is authorized to serve in that specialty while supervised on training or actual missions.

UNIT/WING/REGION COMMANDER OR  
 AUTHORIZED DESIGNEE'S SIGNATURE

DATE

**Familiarization and Preparatory Training**  
 No Additional Training Is Required

**Advanced Training**

Task	Evaluator's CAPID and Date Completed
Complete Task O-0005 Insect team members	
Complete Task O-0006 Inspect team equipment	
Complete Task O-0007 Direct team refit after sortie	
Complete Task O-0104 Set up Shelter	
Complete Task O-0204 Locate a point on a Map using Latitude and Longitude	
Complete Task O-0205 Locate a point on a map using the CAP Grid System	
Complete Task O-0209 Identify the major terrain features on a map	
Complete Task O-0210 Identify topographic symbols on a map	
Complete Task O-0211 Determine elevation on a map	
Complete Task O-0212 Measure distance on a map	
Complete Task O-0213 Convert between map and compass azimuths	
Complete Task O-0214 Determine and plot an azimuth on a map	
Complete Task O-0215 Determine azimuths on a map using two points	
Complete Task O-0216 Orient a map to the ground using terrain association	
Complete Task O-0217 Orient a map to north using a compass	
Complete Task O-0218 Locate own position on a map using terrain association	
Complete Task O-0220 Move from point to point in a vehicle using a map	
Complete Task O-0301 Determine Distress Beacon Bearing	
Complete Task O-0302 Locate a Distress Beacon	
Complete Task O-0303 Deactivate a distress beacon	
Complete Task O-0304 Triangulate on a distress beacon signal	
Complete Task O-0416 Plan Search Line Operations	
Complete Task O-0417 Organize a Search Line	
Complete Task O-0418 Control a Search Line	
Complete Task O-0419 Plan and Organize a Hasty Search	
Complete Task O-0420 Perform an Airfield Search (Ramp check)	
Complete Task O-0421 Direct team actions on locating a clue	
Complete Task O-0422 Direct team actions on find	
Complete Task O-0605 Extinguish a small Fire	
Complete Task O-0802 Plan and organize site surveillance	
Complete Task O-0803 Supervise a site surveillance shift	
Complete Task O-0804 Sign over a site	
Complete Task O-1001 Direct team actions at meeting point	
Complete Task O-1002 Establish a helicopter landing zone	
Complete Task O-1101 Conduct Witness Interview	
Complete Task P-0201 Sign-in a Team at Mission Base	
Complete Task P-0202 Plan and brief sortie	
Complete Task P-0203 Conduct rehearsals	
Complete Task P-0204 Conduct after action review	
Complete Task L-0101 Inspect a vehicle	
Complete the appropriate portion of CAPT 117, <i>Emergency Services Continuing Education examinations</i>	

**Exercise Participation**

The above listed member satisfactorily participated as a ground team leader trainee under my direct supervision on mission number \_\_\_\_\_.

\_\_\_\_\_  
QUALIFIED SUPERVISOR'S SIGNATURE

\_\_\_\_\_  
DATE

The above listed member satisfactorily participated as a ground team leader trainee under my direct supervision on mission number \_\_\_\_\_.

\_\_\_\_\_  
QUALIFIED SUPERVISOR'S SIGNATURE

\_\_\_\_\_  
DATE

**Unit Certification and Recommendation**

The above listed member has completed the requirements for the ground team leader specialty qualification and is authorized to serve in that specialty on training or actual missions.

\_\_\_\_\_  
UNIT/WING/REGION COMMANDER OR  
AUTHORIZED DESIGNEE'S SIGNATURE

\_\_\_\_\_  
DATE